



National Bank

Vanuatu's Own Bank

VACANCY NOTICE

Officer In Charge, NBV Sola Branch

If you are enthusiastic in learning new things, have the skill to become a team leader and willing to join the National Bank team in moving forward with new and exciting innovations in rural banking services the bank is right now seeking to recruit any interested applicant for the post of

- **One [1] Officer in Charge Sola Branch:**

The role

This is a team leader role responsible for overseeing the operations of Sola Branch, by ensuring banking services delivery to NBV's customers within the area. The role is also expected to ensure that all customers' retail banking needs are met in a prudent manner and according to the Bank policies and procedures.

The successful applicant must:

- Possess good operations and managerial skills;
- Be able to lead and supervise subordinate staff
- Possess sound knowledge of local business and community environment
- Have successfully completed appropriate secondary education to Year 13 level or higher
- Have a minimum of 4-5 years experience in service delivery;
- Posses excellent communication and interpersonal skills;
- Posses good customer services skills.
- Be over 25 years of age.

Applications and curriculum vitae should be addressed to:

Head of Human Resources
National Bank of Vanuatu
P.O. Box 249
Port Vila

Applications must be received at NBV Sola Branch for all applicants in Vanua Lava, and Head Office for all applicants living outside of Vanua Lava, no later than 8th March 2013.